

THE DIOCESE OF CHICHESTER

THE ANNUAL REPORT

AND

FINANCIAL STATEMENTS

OF THE CHURCH OF

ST MARY THE VIRGIN

NINFIELD

FOR THE YEAR 2018

Priest in charge

Paul Frostick

Churchwardens

Mr Phil Ringrose

Mrs Catriona Owen

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PARTICIPANTS (Vestry) MEETING

IN THE PARISH CHURCH ON SUNDAY, 24th March 2019

AGENDA

1. Election of Clerk for the meeting
2. Apologies for absence
3. Minutes of the meeting held on 15th April 2018
4. Election of two Churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

IN THE PARISH CHURCH ON SUNDAY, 24th March 2019

To follow immediately after the Vestry Meeting

AGENDA

1. Apologies for absence
2. Minutes of the meeting held on 15th April 2018
3. Matters arising
4. Church attendance
5. Review of the PCC year
6. Financial Report and Adoption of Accounts
7. Appointment of Independent Examiner
8. Churchwardens' Report
9. Deanery Synod Report
10. Election of two Deanery Synod Representatives
11. Election of Parochial Church Councillors
12. Election of Sidepersons
13. Election of Churches Together Representatives
14. Presentation of Reports from Various Groups
15. Any other Business

(it would be helpful if you could inform either the PCC Secretary or Chairman before the meeting)

Notes

1. This booklet has been prepared so that the first eight pages conform to the requirements of the Charity Commissioners in the Charities Act 1993 and the PCC 2006. The layout and some basic wording is that given by the Charity Commissioners for PCCs to use.
2. It is hoped that you will read this booklet before the meeting and if there are any issues you wish to raise under AOB then please contact the Chairman or PCC Secretary before the meeting.
3. Every effort has been made to present a document free from errors. If there are any errors please accept our apologies in advance. Where these errors are obviously typographical or the chosen words of the report writer please accept them with good grace. Where they are factual or of a financial nature every effort will be made to deal with this at the APCM.
4. It is suggested that when you come to the APCM that you bring with you this booklet and a pen or pencil.

**MINUTES OF THE ANNUAL PARISHIONERS (VESTRY) MEETING OF ST MARY THE VIRGIN,
NINFIELD, HELD ON SUNDAY, 15 APRIL 2018 AT 10.05 A.M. IN THE PARISH CHURCH**

The meeting was Chaired by the Reverend Paul Frostick. This was proposed by Catriona Owen and seconded by Eileen Frostick and all were in favour. The meeting was attended by 11 Parishioners.

- 1. Election of Clerk for the Meeting.** Ann Ringrose was elected unopposed as clerk for the meeting.
- 2. Apologies.** These were received from Sarah Frostick, June Ive, Ann Martyr, Sally Parry and Alison and Peter Lambert-Gorwyn.
- 3. The Minutes** of the Vestry Meeting held on 23 April 2017 had been circulated prior to the meeting. They were proposed by Jan Wood and seconded by John Procter as being a true record of the meeting. After a vote they were carried unanimously, agreed and signed by the Reverend Paul Frostick.
- 4. Matters arising.** There were no matters arising.
- 5. Election of two Churchwardens.** Nominations had been received from Phil Ringrose and Catriona Owen and there being no other nominations they were elected as Churchwardens for the coming year.

The meeting closed at 10.12 a.m.

**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING OF ST MARY THE VIRGIN,
NINFIELD HELD ON SUNDAY, 15 APRIL 2018 AT 10.15 A.M. IN THE PARISH CHURCH**

The meeting was chaired by the Reverend Paul Frostick and attended by 11 Parishioners. Phil Ringrose requested that the order of the meeting be changed so that the Churchwardens' report could be included within the overall report of the year, which he will undertake. This was agreed by all present.

- 1. Apologies for absence.** These were the same as for the Vestry Meeting.
- 2. The Minutes** of the meeting held on 23 April 2017, previously circulated, were proposed by Martin Dunn and seconded by Jan Wood as being a true record of the proceedings. They were agreed unanimously and signed by the Reverend Paul Frostick.
- 3. Matters arising.** There were no matters arising.
- 4. Church attendance.** There are 34 Parishioners on the Church Electoral Roll 13 of whom are not resident within the Parish. The average weekly attendance during the year was 16, which includes the Wednesday service attendance. **Donald Paine left the meeting at 10.20am as he was organist at Hooe.**

- 5. Priest's Report:** Rev Frostick reported that since he had been appointed Priest in Charge, which seemed a long way in the past, he has been involved in a lot of activities across the two villages and sees his role as partly being an ambassador for the Churches in the community. This means being involved and being seen at a variety of activities throughout the year and has been involved in the Carnival Committee, Bonfire Society, Music Festival, History Group, Parish Council, Beaver Scouts and of course the school. The school, being an interesting part of his role in the village, but very time consuming. Rev Frostick said he tries to take an assembly each half term together with services in the church, Harvest, Christmas, Easter and end of term service, for school leavers. He has also taken a group of children around the church as part of their curriculum. Both the Harvest and Christmas Services went well at St Mary's and was particularly rewarding with increased numbers at all services. We are slowly getting the word around that we are a friendly group of people who have a central role to play in the life of the community. Rev Frostick said he is keen to promote the idea that we do not simply wait for people to come to us but that we go out into the community to take Christ with us in all we do. That is, after all, the purpose of the church. The finances are always a struggle but the best way to improve our finances is to increase the congregation. Sadly this year we have had more than our usual number of funerals in church and this involved two of our regular members of church, namely Anne Feist and George Masterman. They have been loyal members of our church and will be sadly missed. Rev Frostick concluded by saying that he now looks forward to this coming year with new opportunities to develop and grow our church both numerically and spiritually.
- 6. Review of the PCC Year.** Phil Ringrose went through the topics covered by the PCC in 2017 as outlined in the report. As explained last year under the Charities Act we have to show that our actions benefit the public at large and not just the Church. Actions undertaken are listed in the Annual Report. There were no questions from the floor and Mr Ringrose then moved on to the Churchwardens' report.

7. Churchwardens' Report: Phil Ringrose reported on behalf of the Churchwardens and expanded on the Annual Report as follows:-

- The refurbished toilet was maintained to a good level for use by the congregation, weddings, funerals, parishioners and members of the community.
- The refurbishment of the Reading Room was completed in 2016 and continues to be used for parties and has been used for members of the congregation who attended funerals of loved ones. Thanks must go to Ann Martyr for her work in dealing with the letting of the Reading Room

Prior to the Rev Frostick's appointment as Priest in Charge in June 2017 we were grateful to all the retired Priests who covered our services. During the year we had one wedding, one wedding blessing, 2 baptisms, 7 funerals and 3 burials of cremated remains.

- With the help of Rev Frostick and our Foundation Governor, Ann Ringrose, we have strengthened our relationship with the local primary school. Rev Frostick and Mrs Ringrose have attended morning assemblies in addition to the school services in church for Easter, School Leavers' Service, Harvest and Christmas. Mrs Ringrose attends school regularly to hear the children read.
- We have also strengthened our relationship with the Methodist Church who joined us for services at Easter and Remembrance Sunday and we joined them for their annual Covenant Service.
- We hosted jointly with the Methodists the Lights of Love Service in support of St Michael's Hospice with the service held in St Mary's and the lighting of the tree and refreshments in the Methodist Hall.
- The PCC had agreed to a new carpet in the chancel using part of the legacy left by the late Ann Feist and that we would let the family know of this when her ashes were interred.

Catriona Owen thanked Mr Ringrose for all he did and in turn Jim Hoad gave a vote of thanks to both Church Wardens for all they have done during the year.

8. Financial report and adoption of accounts. The Treasurer spoke about the accounts which are fully listed in the Annual Report and made the following points:-

Income Sheet

- The total receipts on general unrestricted funds were down by £5,000 on 2016 primarily due to the receipt of 2 legacies of £5,500 last year.
- Planned giving through envelopes, standing orders and non-tax recoverable giving, excluding tax, fell by £1,000 primarily as a result of two of our worshipping congregation dying. Fees for weddings etc. increased by £1,400.

Expenditure Sheet

- The largest expenditure was the sum of £9,090 paid to the Diocese to cover ministry costs, although this only represented 46% of the money due.
- Major works covered the cost of a drawer to house the midi-sequencer, a new altar frontal, essential tree work and the new church sign at the entrance.
- Day to day expenditure was covered by a small transfer from reserves.

Reserves Policy:

- It is PCC policy to maintain on general restricted funds (excluding property) an amount which equates to approximately one year's worth of unrestricted payments as a contingency against unforeseen circumstances. The closing balance more than covered this.
- It is the policy of the PCC to invest funds with the CBF Church of England deposit account.

A question was asked regarding the difference between restricted and endowment funds and Mr Ringrose was able to explain that under Church of England rules they are now to be amalgamated as restricted funds.

There were no further questions from the floor and Phil Ringrose proposed that we adopt the accounts for the year ended 31 December 2017. This was seconded by Catriona Owen and all in favour.

The Reverend Paul Frostick proposed a vote of thanks to Mr Ringrose for all the hard work he has done over the past year.

9. **Appointment of Independent Examiner**, Phil Ringrose, Treasurer, said that Glenn Warden was willing to undertake this role again and proposed that Glenn Warden be appointed Independent Examiner. This was seconded by Jan Wood and it was carried unanimously.
10. **Deanery Synod Report and Election of representatives**. Catriona Owen reported that she had been unable to attend many meetings this year. They mainly spoke about Deanery finances, safeguarding and restructuring Bexhill. Mrs Owen said there was a vacancy for another representative and if anyone would like to attend with her please let her know. There are about 4 meetings a year. **Phil Ringrose proposed that Catriona Owen be appointed Deanery Synod Rep for the coming year.** Ann Ringrose seconded this motion and all in favour.
11. **Election of PCC Members**. The Reverend Frostick, as Priest in Charge, is automatically appointed as Chairperson. Ann Ringrose's term of office has expired

and she put herself forward for another term. This was proposed by Sally Bobin and seconded by David Franklin. There being no objections Mrs Ringrose was duly elected. The PCC now comprises the Reverend Paul Frostick, Mrs Catriona Owen, Mr Phil Ringrose, Mrs Ann Ringrose, Mrs Eileen Frostick and Mrs Sally Parry. If anyone would like to become a PCC member during the year they can let the secretary know and that person(s) can become a co-opted member.

12. Election of Sidepersons. It was agreed that all existing sidespersons be elected. The present system of one named sidesperson plus the Duty Warden would continue,

13. Election of Churches Together in Bexhill representatives. This matter will be held over to the first PCC meeting of the new Church year.

14. Social Committee Report. No report received.

15. Any other Business.

- John Proctor felt that it was difficult to follow the APCM report and asked if in future years the pages could be numbered. Mr Ringrose agreed to his request.
- Flower rota – at present this consists of Alison Lambert-Gorwyn, Jan Wood, Eileen Frostick, June Ive and Alice Driver. It was suggested that they make an informal approach to Zoe Jennings to see if she would be interested in joining. At the present time the flower ladies would appear to pay for the flowers themselves but it was agreed that we would reimburse anyone if they wished to submit an invoice to the Treasurer. It was also mentioned that a Flower Festival will be held next year (2019) together with the Methodist Church but a date has yet to be finalised. Jan Wood asked if we could purchase some plastic sheeting to protect the carpet in the chancel from the flowers, especially lilies. This was agreed.
- Sacristan: Linda Franklin will undertake training for this by Catriona Owen and Alison Lambert-Gorwyn.
- John Proctor raised the state of the brick path into the south door which could be slippery and Mr Ringrose agreed to take this matter up with the Builder with a view to relaying the path.

A vote of thanks was given to Rev Frostick and all members of the PCC for all their hard work over the year.

The meeting closed with the Grace at 11.15 a.m.

Annual Report for 2018

Administrative information

The Parish is a charity but is exempted from registering with the Charity Commission within the meaning of the Charities Act 1993.

During the year the following served as members of the Parochial Church Council (PCC):

Priest in charge:	The Reverend Paul Frostick	
Wardens:	Mr Philip Ringrose (11th term)	Treasurer
	Mrs Catriona Owen.	

Representatives on the Deanery Synod: Mrs Catriona Owen

Elected Members:	Mrs Ann Ringrose (2021) Secretary
	Mrs Eileen Frostick. (2020)
	Mrs Sally Parry (2020)

The Wardens are on a one year term of office; at the APCM of 2010 the diocesan rule of a maximum of 6 consecutive years was rescinded by a unanimous vote.

The Elected members serve a 3 year term of office – the dates showing when this comes to an end. Those whose term of office ends this year may seek re-election.

Structure, governance and management

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery Synod and nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

Objectives and activities

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The Priest in Charge has the responsibility of promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Achievements and performance

Church attendance

There are 24 parishioners on the church electoral roll, 9 of whom are not resident within the parish. Following Church of England rules the electoral roll has to be renewed every 6 years. The new roll was completed this year. Since the last roll was completed 3 members have died and 10 members have moved away from the area. The average weekly attendance during the year was 20

Topics discussed at PCC 2018

- Churchyard
- Quinquennial report
- Servicing of boiler
- Parish news
- Finance
- Charitable giving
- MAP
- Social events
- Christmas
- Electrical work
- Relations with Ninfield C of E School
- Church allotments
Use of Reading room by Muddy Boots pre school
- Scouts/Beavers
Cleaning up, of leaves
- Essential tree work
- Cleaning of upper parts of church interior
- Replacement of carpet in Chancel
- Repairs and repainting of exterior
- Easter services
- Purchase of cupboard for rear of church to put all toys in and improve facilities for coffee
- Church open days and Christmas fair

PCC ACTIONS TO COMPLY WITH PUBLIC BENEFIT REQUIREMENTS OF THE CHARITIES ACT

1. The church toilet was refurbished in 2016 to a high standard. This is the only toilet available to the public in the parish and is kept open all the time.
2. The reading room was redecorated in 2016 and is let to anyone who wishes to use it. It has been let for baptism, birthday and other parties. It is used by local societies for their meetings. The school have use free of charge when the reading room is available. Improvements both internal and external were made during 2018 to meet OFSTED requirements and it is now let to Muddy Boots pre school 4 days per week. Prices have been held for a number of years, despite increases in other halls in the village to make it easily affordable for residents of the parish.

3. The church collects food for the Bexhill food bank and donated the food collection at the annual harvest service to this organisation.
4. During the year 2 weddings were held in the church
5. The church is open apart from Fridays and Saturdays for parishioners and visitors to reflect.

6. Two members of the PCC are trustees of the church allotments. To foster relations with the community 2 allotments have been let to the school and the scouts free of charge. Other allotments have been let to parishioners so that almost all have now been let.
7. The Parish clock the only one in the village is housed in the Church Tower and is serviced annually and wound up by a member of the parish

Mission Action Plan 2018

At the request of the diocese a copy of the MAP is included in the Annual report

Proposed action	Action by	Result
Develop social aspects of the church to encourage new members to the congregation	PCC	Annual church open day with church documents available for all parishioners to view. Christmas services reorganised
Build relationships with other denominations and other local organisations	Priest in Charge	Joint services held with the Methodists Lights of love service held jointly with the Methodists. The Scouts Peace light service was held in December.
Improve facilities within the church and reading room	Churchwardens	Redecoration of church interior and exterior Improvements to external and internal fittings to meet Ofsted requirements
To develop communications both within the church and wider community	Paul Frostick (priest in charge)	Paul has been to meetings of the Carnival committee, Bonfire Society, Music Festival, History Group, Parish Council and the Beaver Scouts
Develop relationship with Ninfield C of E School	Foundation governor/ Paul Frostick	Regular attendance at school assemblies and special services in the church (e.g. Easter, Harvest, School leavers and Christmas) School notice board in church Foundation governor listens to children reading on a weekly basis

Improve relations with Scouts	PCC	Scouts involved in remembrance . Service in church for Peace Light
Church allotments	Allotment trustees	School using one free of charge and money granted for essential tools etc. Scout group allocated plot Other allotments let.

PRIEST REPORT

I have been pleased with much of what has happened over the past year with steady progress made both in attendance and involvement in the community. I have been involved in many activities within the village and I am now known to a wide part of the community. That is good in that it is important that the Church is involved in the wider community. However, it's the next stage that is of most concern, although that is too strong a word. How do we then get people involved in the church? I do find that many are sympathetic to the role of the church and certainly want it to be a strong part of the community, but many don't see attending church as important! I am not worried though as the glass is certainly half full rather than half empty! We must continue therefore to strengthen that involvement and interest and our church open day is an important part of the coming year! It is an opportunity for people to see what the church has to offer and hopefully to see that we are a friendly, welcoming bunch of people! (Which we are!).

Easter services were well attended last year, and I am particularly impressed with the flower arrangements we have both then and at Harvest and Christmas, plus of course throughout the year! For a small group of people, they certainly do well!

I have been grateful for the help and support that is given by our wardens., Phil and Catriona who certainly make my life easier with many of the behind the scenes being taken care of.

The BBQ in our garden was again a success, especially as it coincided with me celebrating 40 years as a priest! There will certainly be another this year!

It is also good on occasion to welcome our Methodist friends to our services and of course on occasion for us to join with them. Close working with all fellow Christians must be the way forward for the church as a whole.

Remembrance Sunday was particularly important this past year with the theme of Battles Over and it was good that we were able to be involved with all the activities that occurred within the village, particularly at the Memorial Hall.

Finally, to December which started with the Lights of Love service which certainly had an increase in attendance and again it was good to work with our Methodist friends in the village. I have also been making contact with the Cubs and Scouts in the Village and this led to their holding their Annual Carol Service at St Mary's and we were delighted to welcome them. Christmas numbers were certainly up and there was a good feel at all the services, with the Christingle Carol service of particular note.

So another year over and a new opportunity to service God in our community through what we say and do. One particular event we can look forward to is the Flower Festival in May which should be an excellent opportunity to show the village and the wider area that St Mary's is certainly alive and kicking!

Thank you for all your support and energy over the past year and it's good to be part of the Christian Family here and hopefully for many years to come!

Paul.

CHURCHWARDEN REPORT

The usual maintenance of the Church and regular cutting of the grass and hedges in the churchyard was undertaken. The contractor has ensured that all the trees in the churchyard are kept to an acceptable level.

1. The refurbished toilet was maintained to a good level for use by the congregation , weddings and funerals baptisms and use of the parishioners.
2. Repairs to the woodwork and repainting of the guttering and pipework and associated woodwork was undertaken to comply with the requirements of the last quinquennial report.
3. The carpet in the chancel was partially replaced which has exposed some Victorian tiles and 2 17th century graves. This was made possible by a legacy given to the church by the late Anne Feist.

4. The refurbishment of the Reading Room was completed in 2016 and continues to be used for parties and has been used by members of the congregation who attended funerals to celebrate the life of the deceased. Internal and external improvements made to enable it to be used by Muddy Boots pre school!
5. During the year we had 2 weddings, 6 baptisms 5 funerals and 3 burial of cremated remains
6. With the help of Paul and our Foundation Governor we have strengthened or relationship with the local primary school. He has attended regular morning assemblies in addition to school services in the church for Easter, School leavers, Harvest and Christmas.
7. We have also strengthened our relationship with the Methodists who joined us for services at Easter and Remembrance Day and we joined them for their annual Covenant service.
8. We continue to jointly host with the Methodists the Lights of Love service in support of St. Michael's Hospice with the service held in St Marys and the lighting of the tree and refreshments in the Methodist Hall.

FINANCIAL REVIEW

1. The total receipts on general unrestricted funds were £20217 up 12% on 2017
2. Planned giving through envelopes standing orders and non-tax recoverable giving primarily was on a par with 2017, with a number of new worshippers.
3. Total expenditure excluding major works was £21269 a slight increase of around £500 on 2017
4. The largest expenditure was the sum of £4500 paid to the Diocese to cover ministry costs although this only represented 23% of the money due.
5. Major works covered external painting and repairs required by the quinquennial of 2015, and the purchase of cupboards at the back of the church
6. We spent over £2000 on the Reading Room to bring it up to Ofsted Standard to enable Muddy Boots preschool to use it. This is now let to them for 4 days per week during term time and will result in the Reading room showing a surplus for the first time since I took over as treasurer around 11 years ago.
7. On a day to day basis we had a small deficit of £1052 which was covered by a transfer from reserves

RESERVES POLICY

1. It is PCC policy to maintain on general restricted funds (excluding property) an amount which equates to approximately 1 years' worth of unrestricted payments as a contingency against unforeseen circumstances. The closing balance more than covered this.
2. It is the policy of the PCC to invest funds with the CBF Church of England deposit account.

ANNUAL FINANCIAL REPORT

PAROCHIAL CHURCH COUNCIL of ST. MARY THE VIRGIN NINFIELD

For the year ended 31st December 2018

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Receipts and Payments Summary |

2017

	<i>Unrestricted General Fund</i>	<i>Designated Funds</i>	<i>Restricted Fund/s</i>		<i>Total All Funds 2018</i>	<i>Total All Funds 2017</i>	<i>Notes</i>
	£	£	£		£	£	
Income and endowments from:							
Donations and legacies	10,158	-	-	-	10,168	9,923	
Charitable activities	-		-	-	-	-	
Other trading activities	5,719	-		-	5,719	3,519	
Investments	1,399	-	10		1,409	1,339	
Other receipts	2,941		-	-	2,941	3,198	
Total received	20,217	-	10	-	20,227	17,979	
Expenditure on:							
Raising funds					-	-	
Charitable activities	10,500			-	10,600	14,456	
Other payments	24,081	:			24,081	9,666	
Total paid	34,581	:		-	34,581	24,122	
Reconciliation of funds:							
Net income or (net expenditure)	(14,364)	-	10	-	(14,354)	(6,143)	
Transfers between funds			-	-	-	-	
Net movement in funds	(14,364)	-	10	-	(14,354)	(6,143)	
Bank accounts at 1 January 2018	42,161				42,161	48,312	
Bank accounts at 31 December 2018	£27,797		£10	-	£27,807	£42,169	

Statement of Assets and Liabilities

	<i>Unrestricted General Fund</i>	<i>Designated Funds</i>	<i>Restricted Fund/s</i>		<i>Total All Funds 2018</i>	<i>Total All Funds 2017</i>	<i>Note</i>
Assets:	£	£	£		£	£	
Bank current account	1,965		648		2,613	5,168	
CBF Deposit Fund	25,832		3,735		29,567	41,406	
Bank and deposit accounts	£27,797	-	£4,383	-	£32,180	£46,574	
Collections not paid in	16	-	-		16	16	
Gift Aid recoverable	1,761	-		-	1,761	1,500	1
Debtors	£1,777		-	-	£1,777	£1,516	
Neal Reserve CBF Investment funds			7,025		7,025	7,132	
Churchyard CBF Investment fund		-	29,907		29,907	30,362	
Investment assets at market value		-	£36,932	-	£36,932	£37,494	
	-	-	-		-	-	
Investment assets at cost	-	-	-	-	-	-	
	-	-	-		-	-	
Total assets	£29,574	-	£41,315	-	£70,889	£85,584	
Liabilities:				:			
Hooe share of magazine			300		300	299	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
Total liabilities	-	-	£300	-	£300	£299	

This Financial Report for the year ended 31st December 2018, including the notes following, was Approved by the PCC and signed on its behalf by

..... Paul Frostick

Date

Notes to the Annual Financial Report

- 1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.
- 2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received:

	<i>Unrestricted General Fund</i>	<i>Designated Funds</i>	<i>Restricted Fund/s</i>		<i>Total All Funds 2018</i>	<i>Total All Funds 2017</i>	Notes
	£	£	£		£	£	
<i>Planned giving (excl. tax refunds)</i>	5,597	-	-	-	5,597	5,688	
<i>Planned giving (no tax refunds)</i>	530	-	-	-	530	741	
<i>Loose cash collections</i>	881	-	-	-	881	729	
<i>Donations</i>	414		-	-	414	224	
<i>Gift Aid recovered</i>	1,736	-	-	-	1,736	1,541	
<i>Legacies</i>	1,000			-	1,000	1,000	
<i>Grants</i>	-	-	-	-	-	-	
Donations and legacies	£10,158	-	-	-	£10,158	£9,923	
<i>Sales of the parish magazine</i>	2,099		-	-	2,099	1,868	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
<i>Reading Room hiring fees</i>	2,267	-		-	2,267	750	
<i>Magazine advertisement fees</i>	853		-	-	853	750	
	-	-	-	-	-	-	
<i>Summer fete & Christmas bazaar</i>	500	-	-	-	500	151	
	-	-	-	-	-	-	
Trading activities	£5,719	-	-	-	£5,719	£3,519	
	-	-	-	-	-	-	
<i>Bank & CBF deposit interest</i>	159		10	-	169	122	
<i>CBF investment fund dividend</i>	1,240		-	-	1,240	1,217	
	-	-	-	-	-	-	
Investments	£1,399	-	£10	-	£1,409	£1,339	
	-	-	-	-	-	-	
<i>Fees for weddings & funerals</i>	2,706				2,706	3,108	
<i>Hoeo refunds</i>	235				235	90	
	-	-	-	-	-	-	
Total received on all funds	£20,217		£10	-	£20,227	£17,979	

Notes to the Annual Financial Report

5 Analysis of total paid:

	<i>Unrestricted General Fund</i>	<i>Designated Funds</i>	<i>Restricted Fund/s</i>		<i>Total All Funds 2018</i>	<i>Total All Funds 2017</i>	Notes
	£	£	£		£	£	
					-	-	
					-	-	
	-	-	-	-	-	-	
Raising funds	-	-	-	-	-	-	
<i>Charitable grants and donations</i>	50				50	-	3
<i>Parish share to Chichester Diocese</i>	4,500				4,500	9,090	4
<i>Church Insurance</i>	1,380				1,380		
<i>Clergy and other people's expenses</i>					-	-	2
					-		
					-		
<i>Water, Gas, Electricity, and Oil</i>	1,716				1,716	1,799	
					-		
<i>Other regular church running costs</i>	2,754				2,754	3,467	
<i>Accounting and Examiner's fees</i>	100				100	100	
					-		
Charitable activities	£10,500			-	£10,500	£14,456	
					-		
					-		
<i>Magazine printing</i>	2,027				2,027	1,538	
<i>Upkeep of churchyard</i>	3,240				3,240	3,290	
<i>Other trading costs</i>					-	-	
<i>Church maintenance</i>	1,405				1,405	148	
<i>Hall maintenance & redecoration</i>	4,097				4,097	1,204	
<i>Major Works</i>	13,312	-			13,312	3,387	5
					-		
Other payments	£24,081	-		-	£24,081	£9,567	
Total paid on all funds	£34,581	-		-	34,581	£24,023	

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- 4 This is the amount paid to the diocese. The full cost of parish ministry amounts to £13166

Notes to the Annual Financial Report

1 Gift Aid is recoverable on donations to the year end 31st December 2018

**2 Payments were made to 3 members of the P.C.C. in reimbursement for stationary
toilet and cleaning supplies and Remembrance wreaths**

2018	2017
£	£
616	827

5 Major works relate to essential repairs relating to quinquennial report

Including repairing and repainting external paintwork and guttering

Replacement of defective lead on roof

Works to create new carpark at front

New storage cupboards at rear of church

Render repairs to front pillar

£13,312	£827
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Notes to the Annual Financial Report

15 Statement of funds

	Balances b/fwd 1 Jan 2018	Income	Expenditure	Transfers, other gains and losses	Balances o/fwd 31 Dec 2018
	£	£	£	£	£
Restricted Funds					
Pascal Candle	300				300
Church Fabric & Rectory upkeep	500	-	-	-	500
Fletcher (rectors expenses)	1,000	-	-	-	1,000
Charity receipts and payments	2,451	-	-	-	2,502
Church clock	81				81
			-	-	
Total	4,332	-	-	-	4,383
		-			-
	-	-	-	-	-
			-	-	
Unrestricted Funds	42,161				27,787
	-		-		-
	-	-	-	-	-
				-	
Total funds	£46,493	-	-	-	£32,180

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

CHARITY COMMISSION FOR ENGLAND AND WALES

Report to the trustees/members of:

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN NINFIELD

On accounts for the year ended:

31 st December 2018	Charity No. (if any)
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Set out on pages:

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Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. Examine the accounts under section 145 of the Charities Act.
2. To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act).
3. To state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes the review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below) which gives me cause to believe that in any material respect :

1.
 - a. accounting records were not kept in accordance with section 130 of the Charities Act or
 - b. the accounts do not accord with the accounting records
2. I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed: Date:

Name:

Relevant professional qualification(s) or body (if any)

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Address:
